

Maritime College Marine Transportation Department Administrative Policy

Title: Use of Electronic Devices During Examinations and Classes

No. 10-05

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1. Unless explicitly permitted by the instructor, the use during an examination, quiz, or other independent graded exercise in any Marine Transportation Department course of any electronic device capable of information storage or wireless communication with another device, is forbidden.
 - a. Such devices include, but are not limited to, mobile phones, music playback devices, personal digital assistants, and laptop computers.
 - b. If a student possesses such a device, it must be placed out of reach and out of sight in an article of clothing or luggage for the duration of the examination or exercise. At the instructor's discretion it may be collected and stored with the instructor. Such devices may not be on the desk during the examination or exercise.
2. Use of such a device described in item 1 above as a calculator is consequently not permitted. Students shall avail themselves of the use of a suitable calculator that is neither capable of wireless communication with other devices, nor storage of textual, graphical, or video data.
3. If the student is unsure of or disputes the suitability of a device, the decision of the instructor shall prevail; however, the student shall be given a reasonable opportunity to obtain the use of a suitable replacement calculator for the exercise, if needed.
 - a. Sharing a calculator with another student completing the exercise is not deemed a suitable replacement.
4. The use in lab or lecture class of the devices listed below is forbidden unless expressly allowed by the instructor. Continued use of these devices student is grounds for the instructor to dismiss the student from the class. In disputes regarding the suitability of a device, the decision of the instructor shall prevail;
 - a. Mobile phones, music playback devices, personal digital assistants, and laptop computers.